

**MONTEZUMA COUNTY HOSPITAL DISTRICT
BOARD MEETING
EMS Training Room, Southwest Health System
WEDNESDAY, December 11, 2024
Meeting Starts: 6:00pm**

AGENDA

6:00pm Call to Order - 5 minutes

Roll Call

Changes or additions to agenda

Public Comment: *Public is invited to attend and provide comments please RSVP bjabour@swhealth.org as seating is limited.*

CONSENT AGENDA (Enclosure 1) - 5 minutes

- November 13, 2024 Regular Meeting Minutes
- Payment of Bills

REPORTS and ACTION ITEMS

SHS Report (Enclosure 2)

- SHS Board Report - 5 minutes
- Operations Report - 10 minutes

Financial Report, Rob Dobry, Scty/Treas (Enclosure 3) - 20 minutes

- November Financials (handout at meeting)
- 2025 Budget Final
- Walk In Clinic Lease – Brandon Johnson

Capital Infrastructure Committee Report - 35 minutes

- Microgrid DOLA Grant Status
- Generator Hookup

Foundation Update - 5 minutes

- New Board Member Appointment to Foundation

Optional Board Member Presentation/Report - 5 minutes

Attorney Report - 10 minutes

Executive Session, (if needed).

Adjournment

Mission Statement

It is the mission of the Montezuma County Hospital District to assure high quality healthcare facilities for the community, Montezuma County, and the surrounding areas and to provide support and assistance in a manner which is consistent with a high standard of healthcare.



Consent Agenda



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**Montezuma County Hospital District Regular Board Meeting
EMS Training Room
November 13, 2024**

Present:

Also Present:

Brandon Johnson, Chairperson	Rob Owens, SHS Plant Operations Dir	<u>Recorded by:</u>
Bill Thompson, Vice-Chairperson	Joe Theine, CEO	Bridgett Jabour, Secretary
Robert Dobry, Secretary/Treasurer	Adam Conley, SHS CFO	
Bob Ower, Director	Shirley Jones, SHS Chair	<u>Excused/Absent:</u>
Orly Lucero, Director (via Teams)		
Sean Flaherty, Director	<u>Counsel:</u>	
Gala Pock, Director	Kelly McCabe, MCHD Attorney	

Agenda Item/Topic	Findings and Discussions	Conclusions, Recommendations, Actions, and/or Motions	Follow-up Responsible Party
Call to order	MCHD Chair Brandon Johnson called the meeting to order at 6:00 pm.		
Roll Call	Roll was called for the Board by Robert Dobry, Scty/Treas for MCHD Board.		
Public Comment	None.		
Consent Agenda	October 9, 2024 Regular Meeting Minutes Payment of Bills	It was moved and seconded to approve the consent agenda with correction to totals as noted. Motion: Sean Flaherty Second: Bill Thompson Motion carried.	
<u>REPORTS and ACTION ITEMS</u>			
SHS Board Report	SHS Chairperson Shirley Jones advised that the Board appointed 3 new board members that will start their terms January 1, 2025, keeping the board number count to 7. CEO Joe Theine reviewed the Operating Report slideshow in addition to a slideshow report, including updates on		

<p>SHS Operating Report – CEO Joe Theine</p> <p>SHS September 2024 Financial Report – CFO Adam Conley</p>	<p>recruitment of providers, RN retention levels, employee of the month, grant funding status, capital expenditures and other markers.</p> <p>Mr. Theine advised that discussions and contracting are underway with Montrose Memorial for a fulltime cardiologist to practice in Cortez.</p> <p>SHS CFO Adam Conley reviewed the September Financials enclosed. EBIDA year to date is \$6.7m, over budget by \$2m.</p>		
<p>August & September Financial Report – Robert Dobry</p> <p>2025 Budget Draft Reviewed.</p>	<p>Secretary/Treasurer Robert Dobry advised that he has asked the new Accounting firm Walston to prepare the October and November Financials.</p> <p>In addition, Mr. Dobry provided an invoice for Heidi Trainor, PC to pay the final outstanding invoice for her services.</p> <p>The 2025 Budget was presented to the Board.</p>	<p>It was moved and seconded to approve paying the invoice to Heidi Trainor for \$3,100.00 as presented. MOTION: Robert Dobry SECOND: Sean Flaherty Motion carried.</p> <p>It was moved and seconded to approve the first reading of the budget with revenues at \$2,657,560 and expenses at \$2,526,014. There was no public comment.</p>	<p>Mr. Dobry</p>
<p>Capital Infrastructure Committee Report</p> <p>Microgrid Design Final Report</p> <p>Microgrid DOLA Application / Delegation to Apply for Microgrid Community Resilience Grant</p>	<p>Mazzetti Engineer George Augustini reviewed a powerpoint showing the different microgrid options, of which, the Option 2, with solar array totaling \$10m would allow for islanding of hospital operations. Pricing estimates, grant funding availability and phasing opportunities were discussed. While the other options would replace the obsolete generator as secondary backup for emergency electrical power, Option 2, with grant funding and Inflation Reduction Act rebates of 40% of the project could make the cost viable. Option 2 costs break even in 10 year conservatively based on projections prepared by Mazzetti. Solar system life expectancy is 35 years and battery system life is 20-25 years.</p>	<p>Following the presentation and discussion, there was board consensus to pursue grant funding through DOLA for Microgrid Community Resilience Grant with the primary option being Option 2 allowing for eventual islanding.</p> <p>It was moved and seconded to approve Brandon Johnson to sign the letter of commitment on behalf of Montezuma County Hospital District and apply for the grant as described. MOTION: Robert Dobry</p>	

<p>Cap Infrastructure Committee Meeting Update – Mr. Flaherty / Mr. Johnson</p>	<p>Should the Board wish to move forward, a development partner is recommended, which would guide the process for configuration, cost estimates and prepares financial and funding models and assists with grant applications. The Microgrid for Community Resilience grant is due December 4th and provides a 50% match for battery and microgrid controller, which would be the first portion of the project to have funded. Ms. Jabour will be working with Region 9 grant writer and Mr. Augustini to prepare. Should the Board be interested in utilizing Mazzetti Engineering as their development partner, the estimated cost is \$80-120K.</p> <p>The Capital Infrastructure Committee update is recommendation for the MCHD Board to approve funding for remainder of generator hookup costs for Walk-In, Mancos Clinic and the EMS station in Mancos: Half of the costs for the generator hookup for the Mancos Clinic and the EMS station have been committed by the Town of Mancos. The half hookup costs plus the cost to hook up the Southwest Walk In Care is \$7,288.</p>	<p>SECOND: Gala Pock Motion carried.</p> <p>It was requested that the scope of work for the feasibility from Mazzetti Engineering be prepared and presented at the next board meeting.</p> <p>It was moved and seconded to approve the payment for the remaining costs to hook up the generators at Mancos Valley Health Center, Southwest Walk-In Care as well as the EMS garage in Mancos, estimated at \$7,288 total. MOTION: Sean Flaherty SECOND: Robert Dobry Motion carried.</p>	<p>Mr. Augustini / Mazzetti</p>
<p>Foundation Report</p>	<p>Ms. Pock gave an updated report on foundation fundraising efforts. Mr. Theine added that the current numbers are over \$79k for the \$80k needed to open prenatal care in Mancos.</p>		
<p>Attorney Report</p>	<p>Mr. McCabe advised that the new Senate Bill 2433 effective January 1, 2025 would not affect MCHD greatly. Mr. McCabe also advised that there have been issues with Nunn Construction refusing warranty claim. The cost is approximately \$7,000 in repairs.</p>	<p>Mr. Johnson will report updates to the board through Keenen Lovett and Kelly McCabe.</p>	
<p>Executive Session</p>		<p>It was moved and seconded to adjourn to executive session at 7:28pm citing both §24-6-402(4)(a) C.R.S., “the purchase, acquisition, lease, transfer or sale of any property interest” and, §24-6-402(4)(b) C.R.S., “conferences with</p>	

		an attorney for the district for the purpose of receiving legal advice on liability concerns. MOTION: Robert Dobry SECOND: Bob Ower Motion carried.	
Return to regular session	No decisions were made in executive session.	The board returned to regular session at 8:55pm	
Adjournment	Next meeting to take place November 13, 2024.	It was moved and seconded to adjourn the meeting at 8:55pm. Motion carried.	

Bridgett Jabour, MCHD Secretary

Robert Dobry, Secretary/Treasurer



INVOICE

Invoice # 4863
 Date: 11/27/2024
 Due On: 12/27/2024

22 E. Main Street
 Cortez, Colorado 81321
 United States
 Phone: 970-565-7209
 Fax: 970-565-6355
 www.mccabelawcortez.com

MONTEZUMA C. HOSPITAL DISTRICT
 PO BOX 1034
 CORTEZ, CO 81321

Statement of Account

Outstanding Balance	New Charges	Payments Received	Total Amount Outstanding
(\$4,232.27	+ \$3,298.50) - (\$0.00) = \$7,530.77

Montezuma C. Hospital District - 9001

Type	Date	Notes	Quantity	Attorney	Rate	Total
Service	10/16/2024	Special meeting and preparation for the same	0.40	KDL	\$335.00	\$134.00
Service	10/17/2024	Email to Walston	0.30	KDL	\$335.00	\$100.50
Service	10/21/2024	Preparation of Cover Letters for bill pay	0.30	CEW	\$155.00	\$46.50
Service	10/31/2024	Review letter from Nunn	0.30	KDL	\$335.00	\$100.50
Service	11/07/2024	Phone conference with Brandon Johnson Re: Nunn, Board issues, and property purchase and follow-up and same	0.40	KDL	\$335.00	\$134.00
Service	11/11/2024	Review Nunn Response to drainage issue and phone call with R. Wegner	0.60	KRM	\$425.00	\$255.00
Service	11/12/2024	Preparation for Board Meeting	1.50	KRM	\$425.00	\$637.50
Service	11/12/2024	Office conference with Brandon	0.16	KRM	\$425.00	\$68.00

Service	11/13/2024	Phone calls with Realtor Re: property purchase, respond to Cortez Journal Re: CORA Request	0.50	KDL	\$335.00	\$167.50
Service	11/14/2024	Attendance at the Board Meeting	3.50	KRM	\$425.00	\$1,487.50
Service	11/14/2024	Communications with Bill Stanely Re: Property	0.50	KDL	\$335.00	\$167.50

Time Keeper	Quantity	Rate	Total
Keenen Lovett	2.4	\$335.00	\$804.00
Kelly McCabe	5.76	\$425.00	\$2,448.00
Caitlin Willbanks	0.3	\$155.00	\$46.50
		Subtotal	\$3,298.50
		Total	\$3,298.50

Detailed Statement of Account

Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
4627	11/22/2024	\$4,232.27	\$0.00	\$4,232.27

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
4863	12/27/2024	\$3,298.50	\$0.00	\$3,298.50
			Outstanding Balance	\$7,530.77
			Total Amount Outstanding	\$7,530.77

Please make all amounts payable to: Kelly R. McCabe, PC

Please pay within 30 days.

MCHD Finance Report



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MONTEZUMA COUNTY HOSPITAL DISTRICT
FINAL BUDGET - 2025

ESTIMATED RESOURCES	Actual Prior Year 2023	Approved Budget 2024	Final Budget 2025
Beginning Balance	\$ 3,324,751	\$ 3,007,259	\$ 3,324,751
Revenue:			
Property Tax Revenue	\$ 482,280	\$ 557,142	\$ 482,000
S.O. Tax Revenue	\$ 60,104	\$ 60,000	\$ 60,000
Investment Income	\$ 45,577	\$ 1,000	\$ 45,000
Lease Income	\$ 38,930	\$ 40,000	\$ 65,560
Capital Contributions	\$ 21,000	\$ -	
CARES - DOLA	\$ 7,500	\$ 7,500	
Sales Tax	\$ 2,160,544	\$ 1,600,000	\$ 2,000,000
Other	\$ 12,046	\$ 5,000	\$ 5,000
Total Revenue	\$ 2,827,981	\$ 2,270,642	\$ 2,657,560
TOTAL AVAILABLE RESOURCES	\$ 6,152,732	\$ 5,277,901	\$ 5,982,311
ESTIMATED EXPENDITURES			
Operating Expenditures:			
Legal Fees	\$ 25,145	\$ 35,647	\$ 25,000
Audit Fees	\$ 8,500	\$ 8,500	\$ 8,500
CPA Fees	\$ 14,670	\$ 18,563	\$ 18,000
County Treasurer's Fees	\$ 9,650	\$ 13,991	\$ 14,000
Other Fees	\$ 260	\$ 185	\$ 185
Education & Travel	\$ -	\$ -	\$ -
Election Expenses	\$ -	\$ 10,000	\$ 10,000
Supplies & Office Expenditures	\$ 1,031	\$ 1,525	\$ 1,525
Dues & Subscriptions	\$ 2,820	\$ 2,000	\$ 2,000
Insurance	\$ 6,350	\$ 6,500	\$ 6,500
Board Meeting Meals	\$ -	\$ 500	\$ 500
MCHD Transfer for SHS Bonds	\$ 2,147,305	\$ 2,026,304	\$ 2,026,304
Professional Fees	\$ -	\$ -	\$ 75,000
Repair & Maintenance	\$ 5,878	\$ 7,500	\$ 7,500
Misc. Expense	\$ 737	\$ 6,000	\$ 6,000
Total Operating Expenditures	\$ 2,222,346	\$ 2,137,215	\$ 2,201,014
Capital Outlay:			
Equipment and Other	\$ 288,149	\$ 500,000	\$ 325,000
Total Capital Outlay	\$ 288,149	\$ 500,000	\$ 325,000
TOTAL EXPENDITURES	\$ 2,510,495	\$ 2,637,215	\$ 2,526,014
FUND BALANCE			
Committed and Nonspendable	\$ 1,302,383	\$ 1,300,000	\$ 1,300,000
Debt Service Reserve Fund	\$ -	\$ -	\$ -
Unreserved Fund Balance	\$ 2,339,854	\$ 1,340,686	\$ 2,156,297
TOTAL FUND BALANCE	\$ 3,642,237	\$ 2,640,686	\$ 3,456,297
TOTAL APPLICATIONS	\$ 6,152,732	\$ 5,277,901	\$ 5,982,311

Capital Infrastructure Committee



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COLORADO
Department of Local Affairs
Division of Local Government

December 02, 2024

Brandon Johnson, Board Chair
Montezuma County Hospital District
1311 N. Mildred Road
Cortez, CO 81321

RE: EIAF A-0318 Montezuma County HD Fuel Oil System Replacement Engineering

Dear Chairperson Johnson,

In response to your recent request, I am offering to enter into a contract for a grant in the amount of \$9,000 to assist with the fuel oil system replacement design & engineering for Montezuma County Hospital District. We anticipate these grant funds will be from state severance tax proceeds which may cause you to go to election to receive and spend these funds. You should confer with your legal and budget advisors to determine if such an election is necessary.

Please contact your Regional Manager, Patrick Rondinelli, at 970-749-0138 for information on how to proceed. Expenditure of State funds prior to the contract being fully executed cannot be included in the contract budget or reimbursed by the State. Per our program guidelines, this offer is valid for one year from the date of this letter.

Thank you for helping Colorado build an economy where all Coloradans can thrive.

Sincerely,

Maria De Cambra
Executive Director

cc: Cleave Simpson, State Senator
Barbara McLachlan, State Representative
Joe Theine, Montezuma County Hospital District
Patrick Rondinelli, DOLA





MONTEZUMA COUNTY HOSPITAL DISTRICT

December 4, 2024

Department of Local Affairs
Attn: Microgrid Resilience Grant
1313 Sherman Street Ste 518
Denver, CO 80203

Re: Microgrid Resilience Grants Request

To Whom It May Concern:

I am writing to express the formal commitment of Montezuma County Hospital District in applying for and utilizing the grant funds being offered by the Department of Local Affairs. We deeply appreciate your consideration and support for the Microgrid Resilience Grant that will significantly contribute to our ability to our energy resilience and independence.

As the Chairperson of Montezuma County Hospital District, I confirm that our municipality is fully committed to the successful completion of this project. We understand the importance of the funding and assure you that the resources will be used in strict accordance with the program guidelines. The Microgrid Resilience Project will be the catalyst and foundation for energy resilience and energy management infrastructure for hospital operations. It also aligns with our ongoing goals to improve decrease carbon footprint and energy costs, which are burdensome to hospital operations.

In addition, we are prepared to meet any necessary requirements and provide the required reports to ensure transparency and accountability. Our team has the capacity to manage this grant and will work diligently to ensure that the funds are used effectively and efficiently to achieve the desired outcomes.

We are excited about the possibility of collaborating with the Department of Local Affairs and sincerely appreciate the opportunity to apply for this funding. Should you need any further information or documentation, please do not hesitate to contact me directly.

Thank you in advance for your consideration.

Sincerely,

Brandon Johnson
MCHD Board Chairman

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